



St Stephens Community Academy **Access to Education for Pupils with Medical Needs**

The An Daras Multi Academy Trust (ADMAT) Company
An Exempt Charity Limited by Guarantee
Company Number/08156955

Status: Approved	
Recommended	
Statutory	Yes
Version	v1.0
Adopted (v1.0)	Spring Term 2015
Review (v1.0)	Spring Term 2017
Advisory Committee	Local Governing Advisory Bodies Resources and Staffing
Linked Documents and Policies	-

Rationale

Pupils are regarded as having medical needs if they have a medical condition that, if not properly managed could affect their health and limit their access to education. Clear procedures that are understood and accepted by staff, parents and pupils, ensure that all pupils receive appropriate care and support.

Aims

- To provide pupils with a broad and balanced curriculum and as much access to education as their medical condition allows.
- To respond positively and flexibly to pupils' health needs.
- To work in partnership with parents/carers and health professionals and reach agreement on the school's role in managing individual medical needs.
- To maintain regular communication and exchange of relevant information between home and school.
- To ensure clear procedures are in place regarding day to day treatment, out of school visits or in the event of an emergency
- To ensure that willing staff have appropriate training to support pupils with medical needs.

Guidelines

- Designated school adults are responsible for the administration of treatments and medication within school. They work closely with parents and health professionals to ensure pupils have maximum access to the curriculum.
- Some staff are trained in specific medical competencies and are monitored by medical professionals to perform these specific medical procedures, such as epilepsy emergency medication.
- Children who have medical needs accessing school trips are risk assessed and appropriately trained staff are provided for their medical support.
- The class teacher is responsible for liaising with pupils who are unable to attend school because of medical needs and is charged with providing suitable activities and/or work for use at home.
- Arrangements are in place to ensure a swift exchange of information between St Stephens staff, Health, Welfare & Hospital staff (e.g. Derriford Hospital School) in order to ensure continuity and the provision of appropriate work.
- The Education Welfare Officer is informed if a child is absent from school for an extended period due to medical needs.
- Parents/carers are kept informed of any issues or concerns regarding their child's medical needs.
- Staff are familiar with procedures required to meet the needs of pupils with medical conditions during out of school visits. This includes risk assessments, knowledge of the administration and safe storage of medication and emergency procedures.
- Confidentiality is respected.

Other relevant policies

The following policies need to be born in mind when reading this policy:

- Manual Handling Policy
- Accessibility Plan
- Administration of Medicines
- Special Educational Needs and Disabilities

This policy will be shared with all staff and be on the academy website.

Review timetable

This policy was agreed in the **Spring Term 2015** by the Local Governing Advisory Body. It will be reviewed and updated by the ARB Leader in the **Spring Term 2017**.

Signed

Signed

Head of School

Chair of Local Governors