



## An Daras Multi Academy Trust

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Executive Head Teacher – W Hermon  
Academy Improvement Officer – C Green

### Appointment of Local Governing Bodies

We are currently recruiting for members of the Local Governing Advisory Body. Please read the following information and if you feel you would like to be part of these new and exciting bodies please fill in the attached form and return it to the school office. The form is available on the school website and can be returned electronically.

#### RESPONSIBILITIES OF THE LOCAL GOVERNING ADVISORY BODIES (Terms of Reference 2.5.1 – 2.8)

As part of our ethos the Local Governing Advisory Body (LGAB) is expected to maintain the individuality and ethos of the school. Responsibilities are set by the Directors but all finance, staffing and site decisions remain with the Directors who will take advice from the LGAB. Each governor will act in the best interests of the school and the Multi Academy Trust (MAT) at all times. The governors must keep confidential all information of a confidential nature obtained by them relating to the school or MAT.

The main responsibilities of the LGAB are:

- Setting aims and objectives for the school;
- Determination of the educational vision of the school after consideration of the educational vision of the MAT and in consultation with the Directors;
- Determination of the school's improvement plans and consideration of teaching and learning standards and data;
- Monitoring compliance with performance management for staff currently working at the setting;
- Maintenance of the school's estate in accordance with the guidelines established by the Company
- Maintaining a fixed asset register
- Notifying the Company of any changes to fixed assets used by the school;
- Determination and implementation of the Admissions Policy and arrangements for the school in accordance with admissions law and the DfE Code of Practice;
- Implementations of actions required to comply with statutory regulations and the Funding Agreements;
- Preparing Safeguarding, Child Protection, Anti-Bullying and Health and Safety reports termly and other reports as requested by Directors and other MAT advisory Bodies;
- Considering budget implications and informing Directors or other Advisory Bodies of concerns or priorities :

The term of office is for 2 years and parents need to be parents of current pupils at the school at the time of appointment. All governors are subject to safeguarding checks before appointment. Meetings are termly but from time to time governors are asked to attend additional meetings and may be asked to sit on the School Improvement and Strategic Development Committee or the Resources and Staffing Committee. We would be particularly interested in applications from parents or members of the community who have relevant previous experience or skills relating to EYFS, Computing, Safeguarding, SEND, Health and Safety of business/finance.

#### SELECTION PROCESS

The attached application form is sent to all parents and advertised in the wider community. A quorate committee of Directors agree the final selection against previous agreed criteria and skills set and will appoint appropriate members to other advisory committees. An election is held if the number of applicants exceeds the number of available places.