



An Daras

Multi Academy Trust

Mrs Hooper

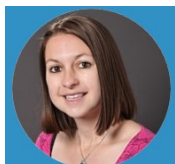
Acting Head of School

St Stephens Community Academy Fortnightly Family Newsletter

"Together towards a bright, positive and successful future"



Friday 25th May 2018



Dear Parents,

A massive well done goes to our Year Six class (pupils and staff) for their hard work and resilience last week during their National Assessments (SATs). They should be feeling very proud of their achievements. I would also like to say a huge well done to all the children in Year Two for their hard work on their National Assessments, and Foundation for their on-going assessments. The children have made such great progress. Please continue to follow our website and twitter feed as we have a packed Summer Term of events. We would like to wish you all well for the half term break and bank holiday, and welcome you back to school on Tuesday 5th June.

Academy School Improvement:

Over the last few weeks we have really focused on the accuracy and robustness of our assessments, with particular emphasis on writing, where we have taken part in a writing moderation with the other An Daras schools. Year 2 have also completed a reading, writing and maths moderation afternoon with Mrs Saunders, which showed that all assessments were accurate and the children have made fantastic progress.

Attendance

Wk Ending
18th May 2018

CLASS F	94.6%
CLASS 1	94.2%
CLASS 2	95.2%
CLASS 3	94.8%
CLASS 4	96.4%
CLASS 5	94.8%
CLASS 6	97.9%
CLASS 7	97.1%

Key Diary Dates

Mon 28 May-Fri 1	June Half Term
Mon 4 June	Summer Term Inset Day
Tues 5 June	Back to school
Weds 6 June	Year 5 Residential Parent Meeting
Mon 11-Fri 15 June	Phonics Screening Week
Thurs 14 June	PTFA Film Club
Fri 15 June	PTFA Sarcoma Mile Event
Fri 15 June	Year 6 PGL Parent Meeting
Mon 18-Tues 19 June	Year 5 Residential
Mon 18 June	KS1 Sports Day
Thurs 21 June	KS2 Sports Day





SATS

Well done to our Year Six and Year Two classes for their hard work and resilience during their National Assessments (SATS). They should be feeling very proud of their achievements.

Attendance Reminder

Your child will now be marked as "late" if arriving after 9am and before 9.15am. Any children arriving after this time will be marked as "unauthorised". We would also like to remind you that if your child is absent from school you are to inform the school office by 9.30am on the first day of absence.



If the school is not informed your child's absence will be marked as "unauthorised".

Holiday Request

Holiday authorisation cannot be made. We can only grant it in very limited exceptional circumstances for which there is a very tight criteria. We ask kindly that parents do not discuss this with each other as individual cases are personal and comparisons cannot be made. We further ask that this information is not shared on any social networking site.



Sunny Days!

Has your child got their sun hat in school?

Has your child put sun cream on before coming to school?

Has your child got a full water bottle in school?



PTFA EVENTS

St Stephens Community Academy PTFA would like to thank everyone for their involvement in all our events so far. We look forward to continuing to provide fun activities for our children as we raise funds for those extra resources that enhance our children's learning. Please continue to support us!

DATES FOR YOUR DIARY! (FURTHER DETAILS FOR EACH TO FOLLOW)

Date	Event
Thursday 14 th June 2018	Film Club
Friday 15 th June 2018	Sponsored event for Sarcoma UK
Friday 6 th July 2018	Non-Uniform Day
Friday 6 th July 2018	Summer Disco
Saturday 21 st July 2018	Summer Fayre

PLEASE ALSO WATCH OUT FOR OUR PTFA TUCK SHOP!
Where we will be selling a range of items after school in the playground, dates for these will be set as we go and announced via text.

PE Kit

A quick reminder that PE Kits should be in school Monday to Friday every week. This should consist of:

- Plain white t-shirt
- Blue or black shorts
- Trainers
- School PE hoodie (optional)

We would rather the children wear trainers than plimsolls as they offer more support.



Year F Trethorne Trip

Yesterday, Year F visited Trethorne Leisure Farm as their class topic is 'Minibeasts and Life Cycles'. The children had the opportunity to have a pony ride as well as an 'in touch with animals session', which included holding and learning about animals such as rabbits, guinea pigs and chicks. After lunch, they enjoyed playing together on some of the play equipment. The trip was finished off with an ice-cream! A big thank you to Trethorne and our parent volunteers for their hard work. The children had a great time, listened well and behaved beautifully!



ARB request help please.



We are asking for donations of the following toys which you no longer use:



- any ride on toys (four wheeled),
- large construction vehicles for outside play such as Tonka toys
- any pull along toys,



that you may have, are in a usable condition and looking for a new home.

If you are able to help us with this please bring into school and leave at the office.

Many thanks staff and children of the ARB

ADMAT Art Competition

Congratulations to all of the winners of the ADMAT Art Competition, including Alex G from St Stephens.



Royal Wedding Cream Tea

A big thank you to everybody who provided scones, jam and cream for our Royal Wedding celebration. It was lovely to see so many families joining us on the school field.



Wild Tribe

Years 1 and 2 had a fantastic day participating in a variety of Wild Tribe activities. They started the day with a camp fire and marshmallows, followed by mud kitchen, jewellery making and mini-beast hunting. In the afternoon they took part in alternative sport activities! Thank you to Heather Gregory for providing the mud kitchen and Alan for putting it together.



Change of date for Reserve KS1 Sports Day

Please note the reserve KS1 Sports Day date is now Wednesday 27th June and not Monday 25th June.



Crazy Hair Day

A massive thank you from the PTFA for everyone's efforts for Crazy Hair Day, there have been some very creative hairstyles! It was wonderful to walk around the school seeing such colourful and inventive designs.





St Stephen's Community
Academy PTFA are hosting ...

"A mile for Sarcoma UK!"

In support of our Treasurer & School
Governor, Gareth Lancaster

All pupils are invited to join us

On Friday 15th June 2018 at 2pm
on the school field

(Eldest and only children will be sent home with details of the
event & sponsor forms. Extra copies available from school office.)



A massive **good luck** to Gareth and the cycling team who started their 'Lanson to London' ride today! One of the An Daras MAT minibuses is being used as a support vehicle on the ride. Letters and sponsorship forms for our own 'A mile for Sarcoma UK!' event should be home with the children today or are available on our website.

Pre School



This week we have been sending home the plants that the children have been growing over the last half term.

A reminder that we finish for the half term holiday today and return on Monday 4th June (main school is back on Tuesday 5th June due to an inset day).

Privacy notice for parents/carers

Under data protection law, individuals have a right to be informed about how the school uses any personal data that we hold about them. We comply with this right by providing 'privacy notices' (sometimes called 'fair processing notices') to individuals where we are processing their personal data.

This privacy notice explains how we collect, store and use personal data about pupils.

An Daras MAT is the 'data controller' for the purposes of data protection law.

Our data protection officer is : To be confirmed

Contact details: Unit 4 Tamar Business Park, Pennygillam Way, Pennygillam Industrial Estate, Launceston, PL15 7ED

The personal data we hold

Personal data that we may collect, use, store and share (when appropriate) about pupils includes, but is not restricted to:

- Contact details, contact preferences, date of birth, identification documents
- Results of internal assessments and externally set tests
- Pupil and curricular records
- Characteristics, such as ethnic background, eligibility for free school meals, or special educational needs
- Exclusion information
- Details of any medical conditions, including physical and mental health
- Attendance information
- Safeguarding information
- Details of any support received, including care packages, plans and support providers
- Photographs

We may also hold data about pupils that we have received from other organisations, including other schools, local authorities and the Department for Education.

Why we use this data

We use this data to:

- Support pupil learning
- Monitor and report on pupil progress
- Provide appropriate pastoral care
- Protect pupil welfare
- Assess the quality of our services
- Administer admissions waiting lists
- Carry out research
- Comply with the law regarding data sharing

Our legal basis for using this data

We only collect and use pupils' personal data when the law allows us to. Most commonly, we process it where:

- We need to comply with a legal obligation
- We need it to perform an official task in the public interest

Less commonly, we may also process pupils' personal data in situations where:

- We have obtained consent to use it in a certain way
- We need to protect the individual's vital interests (or someone else's interests)

Where we have obtained consent to use pupils' personal data, this consent can be withdrawn at any time. We will make this clear when we ask for consent, and explain how consent can be withdrawn.

Some of the reasons listed above for collecting and using pupils' personal data overlap, and there may be several grounds which justify our use of this data.

Collecting this information

While the majority of information we collect about pupils is mandatory, there is some information that can be provided voluntarily.

Whenever we seek to collect information from you or your child, we make it clear whether providing it is mandatory or optional. If it is mandatory, we will explain the possible consequences of not complying.

How we store this data

We keep personal information about pupils while they are attending our school. We may also keep it beyond their attendance at our school if this is necessary in order to comply with our legal obligations. The Information and Records Management Society's toolkit for schools sets out how long we keep information about pupils.

Data sharing

We do not share information about pupils with any third party without consent unless the law and our policies allow us to do so.

Where it is legally required, or necessary (and it complies with data protection law) we may share personal information about pupils with:

- Our local authority – to meet our legal obligations to share certain information with it, such as safeguarding concerns and exclusions
- The Department for Education
- The pupil's family and representatives
- Educators and examining bodies
- Our regulator, e.g. Ofsted
- Suppliers and service providers – to enable them to provide the service we have contracted them for
- Financial organisations
- Central and local government
- Our auditors
- Survey and research organisations
- Health authorities
- Security organisations
- Health and social welfare organisations
- Professional advisers and consultants
- Charities and voluntary organisations
- Police forces, courts, tribunals
- Professional bodies

National Pupil Database

We are required to provide information about pupils to the Department for Education as part of statutory data collections such as the school census.

Some of this information is then stored in the [National Pupil Database \(NPD\)](#), which is owned and managed by the Department and provides evidence on school performance to inform research.

The database is held electronically so it can easily be turned into statistics. The information is securely collected from a range of sources including schools, local authorities and exam boards.

The Department for Education may share information from the NPD with other organisations which promote children's education or wellbeing in England. Such organisations must agree to strict terms and conditions about how they will use the data. For more information, see the Department's webpage on [how it collects and shares research data](#).

You can also [contact the Department for Education](#) with any further questions about the NPD.

Parents and pupils' rights regarding personal data

Individuals have a right to make a 'subject access request' to gain access to personal information that the school holds about them.

Parents/carers can make a request with respect to their child's data where the child is not considered mature enough to understand their rights over their own data (usually under the age of 12), or where the child has provided consent.

Parents also have the right to make a subject access request with respect to any personal data the school holds about them.

If you make a subject access request, and if we do hold information about you or your child, we will:

- Give you a description of it
- Tell you why we are holding and processing it, and how long we will keep it for
- Explain where we got it from, if not from you or your child
- Tell you who it has been, or will be, shared with
- Let you know whether any automated decision-making is being applied to the data, and any consequences of this
- Give you a copy of the information in an intelligible form

Individuals also have the right for their personal information to be transmitted electronically to another organisation in certain circumstances.

If you would like to make a request please contact our data protection officer.

Parents/carers also have a legal right to access to their child's educational record. To request access, please contact your child's Head of School.

Other rights

Under data protection law, individuals have certain rights regarding how their personal data is used and kept safe, including the right to:

- Object to the use of personal data if it would cause, or is causing, damage or distress
- Prevent it being used to send direct marketing
- Object to decisions being taken by automated means (by a computer or machine, rather than by a person)
- In certain circumstances, have inaccurate personal data corrected, deleted or destroyed, or restrict processing
- Claim compensation for damages caused by a breach of the data protection regulations

To exercise any of these rights, please contact our data protection officer.

Complaints

We take any complaints about our collection and use of personal information very seriously. If you think that our collection or use of personal information is unfair, misleading or inappropriate, or have any other concern about our data processing, please raise this with us in the first instance.

To make a complaint, please contact our data protection officer.

Alternatively, you can make a complaint to the Information Commissioner's Office:

- Report a concern online at <https://ico.org.uk/concerns/>
- Call 0303 123 1113
- Or write to: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF

Contact us

If you have any questions, concerns or would like more information about anything mentioned in this privacy notice, please contact our data protection officer:

- (To be confirmed)

This notice is based on the [Department for Education's model privacy notice for pupils](#), amended for parents and to reflect the way we use data in this school.