An Daras Multi-Academy Trust

TEACHING, LEARNING AND ACHIEVEMENT COMMITTEE – Cyclical Plan v1

The An Daras Multi Academy Trust (ADMAT) Company
An Exempt Charity Limited by Guarantee
Company Number/08156955

Status: Approved	
Recommended	
Version	V1
Statutory	Yes
Adopted v2	**Sept 16**
Review v2	**Sept 17**
Advisory Committee	N/A - MAT Board
Linked Documents	EFA Academy Financial Handbook ADMAT Articles of Association ADMAT Master Funding Agreement ADMAT Supplementary Funding Agreement

TEACHING, LEARNING AND ACHIEVEMENT COMMITTEE CYCLICAL PLAN 2016-2017 v1

Linked Internal Documents -

- ADMAT LGAB – Terms of Reference/Scheme of Delegation Community Schools
- ADMAT LGAB Terms of Reference/Scheme of Delegation VC Schools
- ADMAT LGAB Terms of Reference/Scheme of Delegation VA Schools
- ADMAT Scheme of Delegation – Overview 2016
- ADMAT Committee Terms of Reference/Cyclical Plans - 2016
- ADMAT Governance Decision Planner - 2016

Authority (Extract from the ADMAT Scheme of Delegation – Overview 2016)

The Board of Directors hereby resolves to establish a committee of the Board of Directors to be known as the Teaching, Learning and Achievement (TLA) Committee and will cover MAT learning achievements and performance, curriculum development and school improvement planning.

The chair and members of the Teaching, Learning and Achievement Committee shall be non-executive members and shall be appointed by the Board of Directors. The chair shall be a non-executive member of the Board of Directors other than its chair.

Directors who are not members of the TLA Committee should have the right of attendance. The clerk will circulate minutes of meetings of the committee to all members of the Board of Directors.

The CEO/Executive Head teacher in his or her role as lead on MAT teaching and learning direction will normally attend meetings of the TLA Committee.

The Board of Directors shall determine how often the TLA Committee shall meet. The external auditor may request a meeting if he or she considers one necessary.

The Teaching, Learning and Achievement Committee is an advisory body with no executive powers. However, it is authorised by the Board of Directors to investigate any activity within its terms of reference, and to seek any information it requires from staff, who are requested to co-operate with the TLA Committee in the conduct of its inquiries.

The TLA Committee is authorised to obtain independent professional advice if it considers this necessary.

Purpose of the TLA Committee (Extract from ADMAT Scheme of Delegation – Overview 2016)

- To oversee the academic performance of the MAT as a whole and also individual schools within the Trust. To provide oversight of the academic impact of school improvement work across the MAT. To hold the SALT to account for academic performance across all MAT schools. To receive regular termly progress reports from LGAB Executive Committee, Ensure there is a cohesive and effective MAT school Improvement Strategy.

- To provide oversight of the implementation of an effective SIAMS improvement process. To hold the SALT to account for SIAMs performance across all Christian Foundation schools. To receive regular termly progress reports from LGAB, the LGAB Executive Committee. Ensure there is a cohesive and effective Diocesan collaboration.

TEACHING, LEARNING AND ACHIEVEMENT COMMITTEE CYCLICAL PLAN 2016-2017v2

Autumn	Spring	Summer
Re-elect Committee Chair and Vice Chair	Directors to declare/ sign: Pecuniary Interests	Directors to declare/ sign: Pecuniary Interests
Directors to declare/sign: Pecuniary Interests	Review: Funding Agreements – learning and achievement compliance	Review: Internal data – Individual schools within the MAT i.e. current attainment and progress indicators SEC SIP reports, LGAB reports
Review: • Committee TORs • ADMAT Statutory Decision Planner • ADMAT Scheme of Delegation • Learning and achievement judgements – RSC "Characteristics of a Successful MAT"	Review: Internal data – Individual schools within the MAT i.e. current attainment and progress indicators against targets, SEC SIP reports, LGAB reports	Review: Ethos and vision (past and future) – Learning Review: Ethos and vision – Christian ethos through learning Review: Parental engagement in learning across MAT schools
Review: Academy Risk Register • MAT learning and achievement risks • individual school risk indicators	Review: Academy Risk Register • MAT learning and achievement risks • individual school risk indicators	Review: Wider educational services provision for pupils and parents in MAT schools
Review: Discipline and behaviour - operation across MAT schools	Review: MAT curriculum including impact of British Values/SMSC provision and statutory regulations met (including spiritual development in line with Christian Foundation – impact review)	Review: Internal data – Individual schools within the MAT i.e. current attainment and progress indicators against targets, SEC SIP reports, LGAB reports
Review: External data - Individual MAT schools against national indicators i.e. review SATs, teacher assessment data and target benchmarks	Review: RE/Collective worship/SRE compliance across MAT schools	Review: EAL proficiency levels
Academy Self Evaluation priorities: Current MAT AIP	MAT Improvement Strategy • Visible Learning and CPD impact update • Middle leaders improvement strategy impact	MAT Improvement Strategy • Visible Learning and CPD impact update • Middle leaders improvement strategy impact
Academy Self Evaluation priorities: New MAT AIP draft and MAT Improvement Strategy	MAT AIP update Review: OFSTED Action Plan update Review: SIAMS Action Plan update	MAT AIP update Review: OFSTED Action Plan update Review: SIAMS Action Plan update
Review: OFSTED Action Plan impact Review: SIAMS Action Plan impact	Review: Individual school AIP/LGAB monitoring programme	SEND Impact report PPG Impact report PE Impact report
Agree Committee portfolio/responsibilities and director visit cycle if required	Director visits linked to MAT AIP feedback	Director visits linked to MAT AIP feedback
Review: MAT Non-Negotiable Expectations for	SEND Impact report	Review: Website compliance of MAT schools –

Autumn	Spring	Summer
Teaching Staff	PPG Impact report PE Impact report	curriculum provision and standards information
Review: SEND local offer established in MAT schools – statutory regulations are met Review: PPG Provision Map established in MAT schools – statutory regulations are met		Review: Skills and training • Impact of in year CPD in MAT schools
Review: PE Impact report across MAT schools		
Review: Christian character and distinctiveness – impact report for previous year		
Review: Skills and training • Feedback from skills audit[i] - committee members training needs for this year • Analysis of training needs to support learning and achievement (MAT leadership/Diocesan training)		
Policies – Awareness (ADMAT Policies)		
Admissions	Tackling Extremism	Publication Scheme
Critical Incident	Rights Respecting School	Vision and Aims
Staff CPD		
Policies – Review (ADMAT Policies)		
PPG	Inclusion	Restraint
SEND	Acceptable Use	
PE Funding Plan	Drug Awareness	
School Improvement Strategy Schedule	British Values	
Sub- Committee Responsibilities		
Pupil discipline/Exclusions		
Dismissal appeal		
Admissions appeal		
Pay appeal		

Sept 16