

St Stephens
Community
Academy



PARENTS'

Engagement Policy



STATEMENT OF INTENT



This Policy provides a clear framework for:

1. How our school communicates with families.
2. The ways in which families can ensure they are fully involved in every aspect of the school community.
3. How families can support their children's learning.



OUR AIMS

To be helpful,
communicative and
supportive of
parents.



To involve all parents
in all aspects of their
child's progress and
wellbeing.



To be welcoming and
inclusive of all
parents.



To encourage and
empower parents.



To establish the views
and opinions of
parents and act on
them.

ROLES AND RESPONSIBILITIES

Communicating the curriculum clearly to all parents.

Regularly keeping parents informed of their child's progress and helping parents support their child's learning.

The School

Informing parents of all school events withing appropriate timelines.

Providing opportunities for parents to communicate with the school regularly to provide their feedback.

Listening to the views and concerns of parents.



ROLES AND RESPONSIBILITIES

For Parents

- Read key communications
- Respond and act on these
- Attend meetings
- Return forms
- Communicate absences

- Use the school website 'Parent' tab for key information
- Share important information about your child - eg medical/safeguarding

- Raise concerns you have directly with the class teacher in the first instance
- Engage in opportunities to provide feedback

SYSTEMS OF COMMUNICATION

1. Teachers2 Parents App FOR DAY-TO-DAY INFORMATION, REMINDERS, MESSAGES BETWEEN TEACHERS AND PARENTS AND SHARING LEARNING.

2. SCHOOL WEBSITE FOR USEFUL INFORMATION - TERM DATES, SCHOOL UNIFORM ORDERING, SCHOOL LUNCH MENU AND PARENT SIGNPOSTING.

3. SCHOOL FACEBOOK FOR SHARING AND CELEBRATING LEARNING AND EVENTS inc PTFA

4. TEXT/EMAIL SYSTEM FROM SCHOOL FOR URGENT CONTACTS - EG SNOW DAY/CANCELLED CLUB. Also TO CELEBRATE POSITIVE NOTICING

5. NEWSLETTER CELEBRATING OUR SCHOOL, SIGNPOSTING, DATES FOR THE DIARY

6. LETTERS/FORMS HOME FOR SIGNED PERMISSION FOR EVENTS/TRIPS and COLLECTING INFO

7. FEEDBACK AND SURVEYS FOR GAINING AN INSIGHT INTO WHAT WORKS WELL/WHAT CAN BE IMPROVED

10. END OF YEAR REPORT STATUTORY REPORTING FOR PARENTS ON THEIR CHILD'S PROGRESS AND ATTAINMENT OVER THE ACADEMIC YEAR/OUTCOMES OF ANY STATUTORY TESTS AND ATTENDANCE

9. PARENTS CONSULTATIONS/EVENINGS FOR DISCUSSING PROGRESS/ATTAINMENTS/ ATTENDANCE/CONCERNS/ TARGETS

COMMUNICATING PUPIL PROGRESS AND INFORMATION

Parents are:

- invited to attend a meet the teacher meeting in the summer term;
- invited to attend 2 parents' evenings per year;
- invited to meetings to discuss their child where the teacher deems it necessary;
- invited to one-to-one meetings, as appropriate, for parents to discuss and review any individual educational plans;
- invited to schedule one-to-one meetings with the class teacher in the first instance and as necessary with the mental health lead, SENDCo, Headteacher or other relevant staff member to discuss areas of concern;
- able to address class teachers at the start and end of the school day at the classroom door for urgent matters;
- able to view celebration of pupil progress and learning on the school's social channels;
- able to view celebration of educational achievements in letters home, assemblies, events and presentations;
- able to view curriculum information on the school Face Book page and on class pages on the school website.

PROVIDING SUPPORT



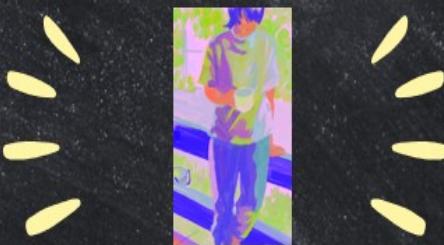
The school aims to:



Support parents in every way possible with the educational development and wellbeing of their child.



Run various assemblies, training sessions, coffee mornings or workshops to help parents with issues they and their child may face.



provide details of both internal and external support organisations they can access for their child's or family's needs.

PARENTAL FEEDBACK

The school will consult with parents on various aspects of school life throughout the year:

Questionnaires
will be
available
online.

Parents are encouraged
to provide feedback
through paper and online
consultations and when
they need to additionally
via the school email:
ststephens@andaras.org

The school will
arrange regular
consultations, such as
school forums,
questionnaires,
feedback forms, to
seek parent feedback.

All parental
feedback is valued,
and all responses
are considered.

KEY DOCUMENTS

The school publishes key documents and policies on the school website. Parents can download these documents.

The school aims to create documents that are accessible to parents and easy to understand.

The children are actively involved in helping to create key documents e.g. School Core Values.

